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EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
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BULLETIN NO. 87-16

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND AGENCIES

SUBJECT: Unified Agenda of Federal Regulations for October 1987

1. Purpose. This Bulletin sets forth guidelines and procedures for the preparation and publication of the Unified Agenda of Federal Regulations for October 1987.

2. Authority. This Bulletin is issued under the authority of Section 6(b) of Executive Order No. 12291 (Federal Regulation) to implement the provisions of Section 5 of the Executive order concerning the issuance of regulatory agendas. Section 5 authorizes the Director of the Office of Management and Budget (OMB) to prescribe the nature, content, and form of regulatory agendas. In addition, this Bulletin furthers the purposes of the Regulatory Flexibility Act (94 Stat. 1167; 5 USC 605) and the Executive order in coordinating preparation of agendas, providing the public with more comprehensive documentation of the Federal government's current regulatory plans, and providing a systematic means of monitoring regulatory activity in each agency.

3. Coverage. The requirements of this Bulletin apply to all executive departments and establishments subject to Executive Order No. 12291. Agencies that are not subject to the Executive order are requested to follow the provisions of this Bulletin on a voluntary basis in order to further the purposes set forth above.

4. Scope of the Unified Agenda. Regulatory agendas for publication in October 1987 shall describe all Significant and Other Rulemaking Actions that the agency plans to conduct or review during the 12 months succeeding publication. At a minimum, the Agenda shall include all rulemaking actions expected during the year following publication for which an agency expects or plans to publish or otherwise implement an Advance Notice of Proposed Rulemaking, a Notice of Proposed Rulemaking or a Final Rule, or for which an agency is conducting a review pursuant to 5 USC 610 or Section 3(i) of Executive Order No. 12291. An agency need not

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include in its regulatory agenda those rulemaking actions that are excluded by Section 1(a) of Executive Order No. 12291 nor any additional rulemaking actions that OMB has agreed may be omitted. Agendas shall include all prospective rulemaking actions that pertain to procurement.

5. Structure of the Unified Agenda. The Unified Agenda will be structured as follows:

a. Actions for each agency and subagency will be grouped together.

b. Within each agency grouping, rulemaking actions will be grouped according to whether the next regulatory action that the agency expects or plans to take during the succeeding year is: (1) a Prerulemaking Action; (2) publication or other implementation of a Notice of Proposed Rulemaking; (3) publication or other implementation of a Final Rule; or (4) a Completed Action.

6. Publication of the Unified Agenda of Federal Regulations for October 1987.

a. Agencies shall publish their portion of the October 1987 Unified Agenda in a uniform format. Agencies and commissions that are not subject to Executive Order No. 12291 are urged to continue to use the uniform format for their regulatory agendas.

b. Agencies shall submit the applicable forms and other documents to the Office of Information and Regulatory Affairs, Office of Management and Budget, Room 3228, New Executive Office Building, Washington, D.C. 20503. These forms are the computer printouts (Agenda Update Documents -- in two copies) provided by OMB and, for new regulatory actions, the Regulatory Information Data Form (one copy). An agency shall also submit one signed original and two certified copies of its preamble to its regulatory agenda. The preamble shall meet the normal requirements for printing in the Federal Register, including the agency's Billing Code and a list of CFR parts affected. In addition, the agency shall submit to OMB a letter addressed to the Office of the Federal Register authorizing the Regulatory Information Service Center (the Center) to assemble the agency's agenda and authorizing the Government Printing Office (GPO) to bill the agency for printing its portion of the October 1987 Unified Agenda. Agencies entering their own data into the Center's computer must certify that one paper copy of the data is correct.



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c. OMB will ensure that all agency agendas are compiled and forwarded as a complete group to the Office of the Federal Register, which will have the GPO print them in a single day's issue of the Federal Register. All agencies will be able to obtain reprint copies of their individual agendas through the GPO procurement process.

8. Submission Date. This Bulletin applies to the Unified Agenda to be published in October 1987. Agencies shall submit all completed agenda materials to OMB's Office of Information and Regulatory Affairs, Commerce and Lands Branch, Room 3228, New Executive Office Building, not later than August 27, 1987.

9. Information Contact. For further information on the requirements of this Bulletin, contact the Commerce and Lands Branch, Office of Information and Regulatory Affairs (OIRA), OMB, telephone 395-7340, or the agency's desk officer in OIRA. For further information concerning automated agenda production, information requirements, format, completion, or submission of agency agendas, contact the Regulatory Information Service Center, telephone 395-4931.

James [redacted] III
Director



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